

Costock Parish Council Minutes

Minutes of a meeting of Costock Parish Council held on 17 April 2024, in the Village Hall, Costock at 7.00pm

Parishioners were welcome to attend in person - approx. 10 parishioners attended.

In Attendance: Cllr Kath Owen, Cllr Victoria McCourt, Cllr Mike Mears, Cllr Angela Hoyle, Cllr John Finney and Cllr McGowan (from 7.20pm)

Attendees: Cllr John Cottee (from 7.15pm) and Lucy Brazendale, Clerk.

1. To receive and approve apologies for Absence

Cllr Peter Gordon and Cllr Edyvean gave their apologies.

2. To record Declarations of Interest

There were no declarations of interest.

3. To approve minutes of the meeting held on 20 March 2024

The minutes of the meeting were approved and signed by the Chair.

4. Clerk's Report

The King's portrait has been received and will be stored in the bar at the Village Hall. Girlings have now taken on the role of preparing the payroll information for the Clerk.

5. Verbal report from the Borough and County Councillors

Cllr Cottee reported that even though he does not normally object to planning applications he has objected to the one by Bunny Materials Recycling Facility (to increase their vehicle movements and hours of movement from the site) given the large impact the report shows this application will have on the surrounding villages.

Cllr Cottee reported that he now has his divisional fund and is waiting to hear regarding the Community Fund.

Rushcliffe Borough will be getting a new recycling centre by this time next year. The location will be disclosed at a later date.

The Mayoral elections take place on 2 May 2024 - the result of these elections should not impact the relationship between the Parish Council and the Borough and County Councils.

6. Correspondence - no correspondence

7. Flooding

The last newsletter in March gave a very detailed update from Laura Trusler, Via, regarding Costock Parish Council Meeting Minutes

Chair's signature.....

the work done and planned to be done regarding improving the flooding situation in Costock.

See Annual Parish Meeting minutes for more details re flooding.

8. Planning Matters

No planning consultations have been received and this has been checked on the website.

9. Playing Field and Equipment

- (a) Inspection report - the findings have been circulated to the Councillors and a contractor in the village has been asked to provide a quotation for the work that has been suggested for the Council to review.

The swing has been repaired during the inspection.

The zipline was included specifically in the inspection.

The grass has been cut around the play equipment.

The chippings in the gateway have made a big difference to how muddy it was. It was decided that repairing the running rail on the rocking horse would be prioritized.

It was decided that the spikes, on the rail above the swings, would be retained - cable ties leaving long ends had been used previously to no effect to prevent birds sitting there and the rail can only be reached using steps so it was felt that the spikes should not cause a safety concern.

- (b) Monthly risk assessment report - nothing further to report

10. Environment

- (a) Progress on moving 30mph sign on Leake Road
Nothing further heard although the damaged Costock sign has now been replaced.
- (b) Progress on village's request to be added to On Demand Bus route
No further update. Cllr Cottee reported that there should be more feedback on this in the summer.
- (c) Update on progress to move bin on A60 to outside the bus shelter
Nothing further heard
- (d) Update on progress to have rubbish in layby on Old Main Road dealt with
This is still being looked into by Rushcliffe and environmental health
- (e) Discuss whether to get village gateway signs for the village
It was felt by some Councillors that getting 4 gateway signs was too expensive so, as long as some grant funding can be obtained the Council will try and apply for 2 gateway signs for the A60 (the location of the sign at the Bunny end of the A60 will

Costock Parish Council Meeting Minutes

Chair's signature.....

have to be discussed further). Cllr Cottee has agreed to endorse our application for funding from the Community Fund for this purpose and the Community Infrastructure Levy monies already received could form part of the funding.

Action: Apply to Community Fund for grant towards cost of gateway sign

11. Nature Reserve

Discussed at Annual Parish Meeting

12. Village Hall

(a) Decide on whether to apply for grant towards repairing / improving village hall ceiling and insulation

13. This grant has now been closed

Action: Clerk will establish eligibility of Village Hall committee or Parish Council to claim should the fund open again

(b) Cllr Hoyle has kindly offered to try and dispose of the unused chairs

(c) Clerk to research new keys for the noticeboard

14. Finance

(a) Payment of accounts - approved

Costock Parish Council 2024/2025 Payments Sheet April 2024						
April 2024	Date	Chq. / BACS	Payee / service	Net	VAT	Total
	1.4.2024		Data Protection Information Commissioner's Office fee	£35.00	£0.00	£35.00
	28.3.24		Kompan playground inspection	£410.25	£82.09	£492.54
	10.4.24		Kompan zip line inspection	£574.72	£114.94	£689.66
	29.2.24		Newsletter printing - Chair expense - Ryman	£33.33	£6.67	£40.00
	21.3.24		D A Dixon Payroll and Annual Payroll information documentation	£81.00	£0.00	£81.00
	26.3.24		SLCC membership	£120.00	£0.00	£120.00
	5.4.24		Newsletter printing - The Print Quarter	£70.80	£0.00	£70.80
	2.4.24		Roffesoft - supply Parish Email Accounts	£90.00	£18.00	£108.00
	2.4.24		Defibrillator sign - Amazon - Clerk expense	£6.25	£1.25	£7.50
	7.4.24		Flood storage boxes & padlocks - Amazon	£283.34	£56.66	£340.00
	7.4.24		Padlocks for storage boxes - Amazon	£23.30	£4.66	£27.96
	8.4.24		Stamps	£12.20	£0.00	£12.20
	5.4.24		Clerk's mileage (39 miles)	£17.55	£0.00	£17.55
	17.4.24		Clerk's salary			
	17.4.24		Tax on Clerk's salary			
	17.4.24		Clerk's mobile phone	£4.00	£0.00	£4.00
Total expenditure for meeting				£2,195.16	£284.27	£2,479.63
Total expenditure to date in current financial year				£2,195.16	£284.27	£2,479.63

(b) Bank account mandate and online banking set up progress - NatWest have said that they will not be able to set up appropriate online banking for the Council. It was therefore agreed, as previously resolved, that the Council would move its bank account to Unity Bank.

Costock Parish Council Meeting Minutes

Chair's signature.....

Action: Clerk to action moving the Council bank account to Unity Bank
(c) The year end figures, including bank reconciliation, previously circulated to the Councillors, were approved.

15. Defibrillator

The defibrillator / first aid course for the village is in the process of being organized.

16. Review and amend or approve Parish Council's Code of Conduct

The Code of Conduct was approved by the Council.

Action: Code of Conduct training will be researched for Councillors

17. Village website / newsletter

(a) It was agreed that John Ollivere could review the accessibility of the Parish Council website (cost £65.00)

18. To receive items for information

No further items for information

Date of next meeting confirmation - Annual Meeting of the Parish Council 15 May 2024

Meeting closed at 7.30pm

Lucy Brazendale, Clerk to Costock Parish Council