

MINUTES

CVHC24-M1 – 4 January 2024

COSTOCK VILLAGE HALL COMMITTEE

Minutes of the Meeting, CVHC23-M5 held 23 November 2023 were **CONFIRMED**.

MEMBERS

Gill Howdle, Bob Simpson, Elaine Jackman, Lindsay McGowan Gill Starmer, Kate Knaggs (Chair), Brenda Penny, Ros Hobbs, John Savage (Pre-School Secretary),

APOLOGIES

Brenda Penny, Gemma Jones (Pre School, Chair)

ITEMS FOR DISCUSSION

1. Finance Report

GH gave a brief report stating Village Hall was in a healthy financial position. A new contract for electricity came into effect from 1 August 2023 which has resulted in higher bills. **GH** stated that a second kettle had been purchased and installed in the Village Hall kitchen.

JS requested a smart monitor be installed to better monitor both electricity and gas consumption.

ACTION: GH to request smart monitor.

2. Bookings Report

BP reported (via email) bookings were still slow and no change from last meeting.

New Wall Chart has been updated and placed on Village Hall Notice board for all to see.

3. Booking System & Website for Costock Village Hall

EJ reported that she had been working closely with the web designer since the last meeting for a new dedicated webpage for the Village Hall via the official Costock Parish Council Webpage. The various documents were **DISCUSSED** at length with work still needing to do before the new webpage can go live.

ACTION: EJ to continue to liaise with web designer and Members

4. Key Register

EJ showed an up-to-date key register for all known key holders for the Village Hall. There were a number of keys unaccounted for plus keys which weren't numbered and thought to have been copied from the originals. No further actions requested.

5. Maintenance Cover

Paul Houghton continues to cover minor maintenance around the VH at no charge in exchange for parking his wife's car on the VH car park.

6. ANY OTHER BUSINESS

BP (via email) – pointed out that the Hall needs painting along with other minor work.

RCAN – Rushcliffe UKSP

GS updated the Members with a new invitation to join RCAN in Social Media Workshops to help promote the Village Hall. Members were asked if they wished to attend.

After a brief discussion this was deemed not necessary for Costock and no Members wished to attend.

LM stated that as part of the annual Health and Safety testing the VH Committee should include testing for Legionella.

ACTION: BS to investigate

LM asked if pre-school would be happy to share the WIFI code with VH users/hirers if the Parish Council contributed 50% of the cost?

ACTION: JS to ask preschool

LM to purchase new Christmas tree to replace the current Christmas tree used for many years in the VH which needed replacing.

LM on behalf of the Parish Council asked if the VH would be happy to pay the extra electricity if a new defibrillator were installed at the Village Hall. This was **AGREED**

7. DATE OF NEXT MEETING

Date: 6 March 2024

Start Time: 7.30 p.m

Diary dates for films in 2024:

21 March 2024 – A Call to Spy

23 May 2024 – Bank of Dave (pending, awaiting licence)