

Costock Parish Council Minutes

Minutes of a meeting of Costock Parish Council held on Wednesday 15 February 2023, in the Village Hall, Costock at 7.00pm

Parishioners were welcome to attend in person - no members of the public attended.

Attendees: Cllr Kath Owen (Chairman), Cllr Peter Gordon (Vice Chairman), Cllr Mike Mears, Cllr Lindsay McGowan, Cllr Victoria McCourt, Cllr Sharon Wilson, and Lucy Brazendale (Clerk)

1. **Apologies:** It was resolved to accept the apologies received from Cllr John Finney
2. **Declarations of Interest or requests for Dispensation: none received**
3. **Approval of previous minutes:** The meeting approved the minutes from the Costock Parish Council meeting held on Wednesday 18 January 2022.
4. **Clerk's report:**
The amendments / updates have been made to our website. The other updates which needed making were on a website not administered by the Parish Council. Apparently, the creator of this website may consider removing their website if ours is kept up to date. Cllrs Owen and McGowan will discuss this with them.
5. **Verbal report from the Borough and County Councillors:** no Borough or County Councillor in attendance
6. **Correspondence:**
Councillor Owen has received paperwork regarding the Elections to take place on 4 May 2023. She will forward these on to the other Councillors who have not received any such correspondence.

The Parish Council is aware of a letter that has been received from a neighbour adjacent to the Nature Reserve. A response has been sent.

Rushcliffe Borough Council has written to inform us that their Environment team has the capacity to visit local halls and can give a run down on council assets, how to crunch the numbers to do carbon calculations and also point the Council in the right direction for potential funding pots and advise on how to run campaigns for the community. This information has been passed to the Village Hall Committee who will perhaps organise a meeting with this team.

7. **Coronation Planning:**

Cllrs Gordon and McGowan have been doing some planning and research for Coronation events for the village.

Tuxedo Swing from Loughborough Students Union have said they would be very happy to provide a 6-piece band again. It was agreed to confirm the price with them and ask them to do a 2-hour performance again from 2.00-4.00pm.

The ice-cream van is happy to come and sell ice-creams. Cllr McGowan will confirm with them that we would like them to do this.

Cllr McGowan has prepared a poster for the Coronation which can be put on the noticeboard and website and incorporated into the next village newsletter. To be added to this (or the newsletter) will be an invitation for volunteers to open their gardens (Cllr Gordon to be the contact for this), an invitation to see if anyone would like to have a stall during the Coronation events (Cllr Wilson to be the contact for this and will approach East Leake Academy and Costock Primary School) and an advert for the next litter pick before the event (18 March was date agreed).

Cllr Owen will prepare a newsletter to go out.

The Parochial Church Council is to hold a Service of Thanksgiving in the Village Hall on

8. **Review and approval of Financial Regulations**

The NALC Financial Regulations template was compared with our current Financial regulations. The NALC regulations include a lot more detail and it was agreed that our regulations are more appropriate for a Council of Costock's size. It was agreed to approve our current regulations in their current form.

9. **Elections**

The Borough and Council Elections will take place on 4 May 2023.

Cllr Owen will include this information on the newsletter and forward documentation she has received to the other Councillors.

The Clerk will forward Cllr Finney his elector number and any notice of the election, when received, to the Councillors, so it can be put on the noticeboard.

10. **Planning Matters:**

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
23/00101/FUL	<p>Proposal: Mrs K Auckland Proposed roof mounted 10kW solar PV system comprising of 26 x Canadian Solar 380w modules to existing front garage roof</p> <p>Location: Hall Farm House 21 Chapel Lane Costock Nottinghamshire LE12 6UY</p> <p>Resolved: no objection</p>	20 February 2023	31 January 2023

11. **Playing Field and Equipment**

Cllr Mears has very kindly already done the monthly risk assessment of the playground and found no problems. The Clerk had prepared a new risk assessment form which the Council approved and Cllr Mears can use for future months. The Clerk will keep a log of these checks.

12. **Environment:**

There has been no further information about the rubbish on the A60 so it will be assumed there is no current issue.

There has been a notice regarding road closures in the village. Cllr Owen will include this in the newsletter.

The Clerk reported that none of the noticeboard companies she has contacted feel it will be possible to just replace the central part of the noticeboard and not the posts due to the impossibility of finding a noticeboard part of exactly the same size. The costs of a new similar style noticeboard are close to £3,000 plus VAT and the new board will then need fitting into the concrete car park of the Village Hall and the old one removing at additional expense. The Clerk will forward more pricing information to the Councillors for their consideration and a village contact will be asked about the approximate cost of removing the old board and reinstalling the new one.

13. **Nature Reserve:**

The tree survey is due to take place on 24 February 2023 and will cover all the trees in the Nature Reserve, Pinfold Gate and Playing Field.

Cllr Owen will investigate what risk assessments are currently in place for the Nature Reserve.

14. **Village Hall:**

The Clerk explained she is still trying to obtain all the necessary information required by the insurance company to give us a quotation for the additional cover needed for the Village Hall. The quotation originally given did not provide adequate cover.

The Councillors agreed that the value of the portable equipment in the Village Hall should be given as £20,000. The Clerk will, as a matter of urgency, work on establishing what further information the insurance company require in order to give a quotation and get cover put in place.

15. **Finance:**

The accounts below were approved

February 2023	Date	Order number	Chq./ BACS	Payee / service	Net	VAT	Total
	24.5.22	INV-GB-140511821-2022-2161	00124	Kenwyn Rees Jubilee expenses	£34.98	£7.00	£41.98
	7.2.23	2645	00125	Notts Association of Local Councils annual subscription	£160.21	£0.00	£160.21
	14.1.23		BACS	Grant to Costock Primary School for garden	£200.00	£0.00	£200.00
			00126	Clerk's expenses - Parish Clerk Phone monthly fee	£4.00	£0.00	£4.00
			00126	Clerk's salary - February		£0.00	
Total expenditure for meeting					£720.49	£7.00	£727.49

16. **Village Website / newsletter:**

as discussed above

17. **Items for information:**

none

The meeting closed at 7.50pm

The next Costock Parish Council Meeting will take place on Wednesday 15 March 2023 at 7pm unless advised otherwise