

COSTOCK VILLAGE HALL MANAGEMENT COMMITTEE
PROVISIONAL MINUTES of the ANNUAL GENERAL MEETING
held on 19 April 2017

John Collins (Chairman), Lynette Shaw,, Suzanne Berkin, Bob Simpson, Brenda Penny, Kath Owen.

Parish Councillors attending: Kath Owen. Peter Gordon, Everad Robinson, John Rich and John Young and Sharon Wilson.

4 Parishioners were also present.

The Chairman thanked those who had stayed on from the Parish Council AGM.

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Apologies for absence Gill Howdle, Gill Starmer and Sharon Wilson.

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The minutes of the meeting held on 20 April 2016 were circulated to those present and subject to no objections these were confirmed and signed by the Chairman as a correct record.

3

2016 Objectives Report

The Chairman reported progress on the objectives for last year.

The flat roof to the rear of the building was replaced and the rear side of the sloping roof over the chair store was refelted. This work was all completed to a good specification and guaranteed for 20 years. The fascia boards and guttering to these areas were replaced using UPVC materials.

Extra sockets and a spur for the water boiler was installed in the kitchen. The emergency exit sign was moved to over the small hall door as the existing door is too narrow for some wheelchairs. Extra lighting has been installed in the car park to ensure the safety of pedestrians when in this area in the dark.

One community fund raising event was held during the year, this was a Quiz which again was sold out and raised £483. Many thanks to Sue Smith who organised the event. The Tea and Bytes afternoon continued through the year with a small break over the summer and xmas periods. This event is held every third Tuesday of the month, to provide villagers the opportunity to meet and have a cup of tea and some cake and generally have a social afternoon. In addition anybody

that is having a problem or needs advice on computers can talk to some enthusiasts.

Chairman thanked all who had helped to make these events so successful.

The Xmas Football match was a great success again, thanks to Ferdie of the Generous Briton for his help

Last year's accounts were audited and found to be in good order, thanks to Tony Lorrimer.

The majority of the items raised in the risk assessments were completed.

The Bar area has been redecorated.

4 Chairman's report

The Chairman reported that it had been a very successful year and that the hall remained in good order. Financially there was a surplus for the year of £793.27.

Other work of note undertaken during the year included

The disabled toilet has now been, cleared, this matter was brought up at the last meeting. The old chairs are now stored outside under a cover and may be used for outdoor events.

A projector screen was funded by Councillor Reg Adair, this has been erected and is ready for use.

The chairman thanked the Costock Parish Council for their financial support during the year.

- 2017 objectives The Chairman then set out the main objectives for the coming year.

- The Hall is to be maintained in good order.
- The 2016/2017 accounts are to be audited.
- To organise and oversee the replacement of the main Hall lighting with dimmable LED units. This will provide a small saving in energy, require significantly less maintenance and provide lighting suitable for various events, particularly those that require lower levels of light.

To organise and oversee the construction of a new sloping floor to the east exit of the Main hall. The existing slope is of a temporary construction and has a small step down. The new step will provide improved disabled egress.

To install a cinema system , subject to funding, to have films shows suitable for all sections of the community. It will also provide an opportunity to run events that include the younger generation.

To update the wall sockets some of which are now very old. The new units will be of the double pole type for improved safety. A few of the sockets will include USB ports for charging 5 volt equipment.

- Undertake the remaining items raised in the risk assessments.

To progress an updated constitution with the Parish Council. A draft proposal has been produced and this is being considered.

To organise social events to be held in the Hall.

To make an appeal for a new Chair Person and an events organiser.

5 Financial report

A copy of the provisional balance sheet for the year was circulated providing detail of the major costings. The chairman gave a brief summary of this

See attached report

6 Re-election of committee

The chairman proposed that subject to no objections that the existing Village Hall Management Committee be re-elected
The chairman then thanked the Committee very much for all their help and support during the year.

Any Other Business

Sue Smith has a few tickets remaining for the quiz should any body require them.