

**Minutes of a meeting of the Parish Council held on Wednesday March 21, 2018
in the Village Hall at 7.30pm**

Couns. Mrs Kath Owen (chairman)
Everard Robinson Phil Lilley Mrs Sharon Wilson
Peter Gordon (A) John Young Michael Mears

Also present the clerk Mike Elliott

- 1 APOLOGIES FOR ABSENCE, Coun. Peter Gordon
- 2 DECLARATIONS OF INTEREST There were none
- 3 MINUTES OF PREVIOUS MEETING HELD ON FEBRUARY 21, 2018 were accepted as circulated and signed by the chairman following amendment to Nature Reserve heading.
- 4 CLERK'S REPORT
The clerk said Peter James will look at the work on the playing field as soon as he can.
Notts County Council have been out again to look at the situation concerning work at 1 Main Street and the nuisance being caused for pedestrians because of the mud etc on the pavement.
Pinfold Trees: Coun. Robinson has made an appointment for later in the week to discuss work needed.
- 5 REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER
There was no report
- 6 DEFIBRILATOR There was no further report.
- 7 VILLAGE HALL
The chairman said she understood the hall chairman Mr John Collins would not be seeking re-election to the committee at the forthcoming annual meeting.
- 8 CORRESPONDENCE
Notts CPRE Best Kept Village competition 2018- Decision not to enter. Co-Op Local Cause – there may be relevant item relating to the Nature Reserve, Coun Robinson took information to consider. Rushcliffe Borough Council gave notice of its re-arranged Town and Parish Forum from March 1 to May 2. – no nominations
- 9 PLANNING MATTERS
Rushcliffe Borough Council applications
18/00423/ful. Mr Mrs G Smith, 24 Chapel Lane. Erect 2 storey style cottage with single storey garage, resubmission. No objection.
- 10 PLAYING FIELD
Pete James had been asked to carry out repair work to the gate on the playing field and also to inspect the fence for possible other work. There were no other matters to report.
- 11 NATURE RESERVE
Coun. Robinson said it had been agreed to organise one working party a month, on the first Saturday. The Pond was still full and he spoke of plans to scatter flower seeds as well as carrying out an inspection of the empty pond. The meeting was told the hoped-for meeting with Mr Cairns to the Reserve was still awaited.
- 12 FINANCE
ACCOUNTS FOR APPROVAL were approved as per the circulated list

APPOINTMENT OF DATA PROTECTION OFFICER Mr Adrian Fretwell was confirmed.

The clerk updated the council on Data protection discussions that continue, particularly on the subject of emails and the required appointment of a Data Protection Officer. In regard to emails he had obtained a quote from Adrian Fretwell who was willing to set up the individual emails for each councillor –eg Kath Owen @ Costockparish.email -- at £5 per year per address, eg for Costock £35 a year excluding District and County Council members. The same firm are willing to take on the DPO officer position that by law had to be appointed, at £150 a year. If attendance was ever needed at a meeting there would be a charge of £30 Firms of solicitors who are offering the service are charging £600 - £800.

The council agreed on a Retention Policy and said all general correspondence and emails were to be saved for five years. The clerk would read through anything older than the retention time and decide if it can be shredded or if kept, establish an on-line file to record what is being kept over the stipulated time and why. The council confirmed the purchase of a two-drawer filing cabinet.

The chairman welcomed Mr John Olivere who was attending to give a presentation on a website he could produce for the council.

13 WEBSITE

Mr Olivere showed samples of various websites, including East Leake for which he was responsible. He explained what he could offer to Costock and could make a site that named individuals could enter content on directly. He would be willing to input other work He suggested the council obtain a gov.uk site name. The chairman said she hoped the site could offer the village a facility that would be used by the various organisations

Mr Olivere was asked to produce a written quotation for the work he would undertake and was thanked by the chairman for attending the meeting.

The meeting suggested that when details of the new website were agreed they be advertised on the village notice boards.

14 ENVIRONMENTAL MATTERS

The chairman said the recent Litter pick had been very successful and 18 people had turned out to support it. Around 20 bags of rubbish had been collected and these had been cleared by Rushcliffe Borough Council Streetwise scheme.

The chairman said she understood three tons of heavy and bulky items had been cleared by Rushcliffe Borough Council from the Old Main Road. There was some discussion about the need to retain the Old Main Road parking area, the Clerk was asked to seek the views of RBC and NCC about this.

15. DATA PROTECTION ARRANGEMENTS

No further discussions took place.

16. QUESTIONS TO THE COUNCIL

There were none

17. DATE FOR NEXT MEETING –WEDNESDAY APRIL 18, 2018 which was also to be the Parish Meeting. The council meeting would begin at 7-00pm.