

**Costock Parish Council**  
**Minutes of a meeting of the Parish Council held on Wednesday February 21, 2018**  
**in the Village Hall at 7.30pm**

Couns. Mrs Kath Owen (chairman)  
 Everard Robinson Phil Lilley Mrs Sharon Wilson  
 Peter Gordon John Young Michael Mears

Also present the clerk Mike Elliott.

1. APOLOGIES FOR ABSENCE There were none
2. DECLARATIONS OF INTEREST Coun. Mrs Owen in regard to planning application 18/00369/ful
3. MINUTES OF PREVIOUS MEETING HELD ON JANUARY 17, 2018, were accepted as circulated and signed by the chairman
4. CLERK'S REPORT  
 Data Protection Officer. The clerk said he had located a person willing to take on the duties for all the councils he was clerk to.. He was for many years a Data Protection Officer for BT until he retired to run his own IT business.  
 The council needed to approve a Retention Policy and state the number of years after which papers should be destroyed. The possible suggested time was 2 years. Any needed to be retained for longer than that time must be logged on a council file giving the reason for the retention of over the stated limit.  
 The council must have its own designated email address and all councillors must use it.  
 The clerk reminded members the parish council do not own any equipment and said would be wise if they purchase a 2-draw filing cabinet that could be handed on to any successor in the future. The cost of a cabinet would be in the region of £100. This was approved.  
 The new electoral register shows there are 510 people on the voting list, 12 more than at the same time last year.  
 The public seat for Leake Road has arrived and was in place.  
 The overhanging bush outside 39 Main Street had been trimmed but not sufficiently.
5. REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER  
 There were no reports.
6. DEFIBRILATOR  
 Coun. Gordon reported twelve people had attended the meeting to look at provision of the VETS scheme and eight families had agreed to join a team to take calls. He hoped the scheme could be up and running in April.
7. VILLAGE HALL  
 The chairman reported the first film night had been a great success and all tickets for the 50 seats had been sold. There would be another similar evening on March 15 and already over 30 tickets had been sold.
8. CORRESPONDENCE  
 Cleggs Solicitors, said their work in regard to the transfer of Nature Reserve land at Holmestead Close was now concluded. The clerk was asked to complete their survey form saying they were very content with the standard and thoroughness of their work.  
 Notts County Council, gave grant conformation from its Community Fund for WW1 £200 towards the event the council were to hold.

## 9. PLANNING MATTERS

Rushcliffe Borough Council planning applications

18/003330/ful. John Hayes, Barrington House, Leake Road. Construct single storey link building between previous approved building and existing building. No objection

18/00266/ful. Mr Mrs D Eade, 26 Chapel Lane. Two storey side extension, timber storm porch and alterations to dwelling festration. No objection

18/00369/ful Mr Mrs Philip Owen, 15 Manor Close. Single storey rear and side extension. No objection.

## 10. PLAYING FIELD

The clerk was to ask Pete James to carry out work to repair the gate and fence at the top of Millers Close and also to generally inspect the fencing and repair if needed elsewhere. The clerk was again to ask Metropolitan Housing for a reply to the request to them by the council for access to the park over their land at Holmestead Close.

## 11. NATURE PARK

Coun. Robinson said he was happy to note that the big pond now had a good amount of water in it. He said he was pleased to be able to note that a teenage boy from the village who was undertaking his Duke of Edinburgh scheme award was a helper in the Park, gaining acknowledgement towards his community badge.. He was intending to meet Mr Paul Cairns whose firm he was to ask to establish another pond in the Park. The meeting agreed that the clerk make fresh contact with Notts County Council highways over the danger being caused by builders at Highway House, 1 Main Street through mud etc being deposited on the pavement adjacent to the property.

## 12. FINANCE

ACCOUNTS FOR PAYMENT were approved as per the circulated list

APPOINTMENT OF DAVID DIXON AS INTERNAL AUDITOR was confirmed by the council.

13 WEBSITE Coun. Wilson said she had carried out some work on the site and was happy with its current state. The council agreed to invite John Ollivere who is involved with the East Leake website to the next meeting to follow up his statement of interest in taking on the work of controlling the site.

## 14 ENVIRONMENTAL MATTERS

The council agreed to ask Peter James to meet Coun Robinson at the Pinfold and discuss the need for pruning work on the trees there. The litter pick was to take place on March 3, starting from the village hall at 9 am. Coffee and biscuits would be serve to those taking part at the end of their collection exercise. Pot holes on Chapel Lane were again brought to the attention of the meeting.

The meeting agreed that the clerk make fresh contact with Notts County Council highways over the danger being caused by the builder at Highway House, 1 Main Street through mud etc being deposited on the pavement adjacent to the property.

## 15. QUESTIONS TO THE COUNCIL

There were none.

16. DATE FOR NEXT MEETING –WEDNESDAY MARCH 21, 2018 Coun. Gordon said he would not be able to attend and gave his apologies in advance.

There being no further business the meeting closed at 8-55pm